ACMM
AUSTRALIAN CANCER & METABOLISM MEETING
2024

5TH AUSTRALIAN CANCER & METABOLISM MEETING 2024

POSTER PRESENTATION INSTRUCTIONS

Thank you for taking the time to read these instructions to ensure deadlines and expectations as a Poster Presenter are met. Please see below for details on the requirements for poster presentations.

- Abstracts submitted and accepted as poster presentations will be delivered **in-person** at the Meeting.
- Poster Presenting Authors are required to register for the Meeting by 5pm ACST Wed 20 Mar 2024, or their presentation may be removed from the program.
- Please send a PDF of your final poster by 9.00am ACST Wed 8 May 2024 for inclusion in the Poster Handbook.
- If you decide to withdraw your abstract, please advise us via email pcmt@sahmri.com by 5pm ACST Fri 1 March 2024 or as soon as possible so the program can be adjusted accordingly.
- The program schedule will detail the day and time of your presentation. The program will be uploaded to the website closer to the meeting dates. Please review website and socials frequently for updates.
- Only Presenting Authors are listed on the program and will display as per your original submission, so please ensure all details in your original submission are correct.
- If you wish to withdraw your presentation, or if you need to change the Presenting Author after submission due to illness, please advise the Meeting Organisers at your earliest convenience by emailing pcmt@sahmri.com

POSTER SIZE AND FORMAT

- Presenting Authors must print and bring their poster to the meeting.
- Poster size is A0 size (no bigger than 841mm wide x 1189mm high).
- Please use portrait orientation only.
- Poster boards will be Velcro compatible, and we will provide Velcro buttons as needed.
- Failure to adhere to these size and format requirements may result in your poster being removed from display.

PRESENTER REGISTRATION DESK CHECK-IN

- Presenters are requested to identify themselves as a Poster presenter when they check-in at the registration desk on arrival so they can be directed appropriately.

POSTER SET UP AND DISPLAY

- Posters will be on display from 1200noon until 7pm ACST on Wed 15 May 2024.
- Presenting Authors are responsible for hanging their poster between 9am - 12pm ACST on Wed 15 May 2024.
- Presenting Authors will be provided a poster board number approx. 2 weeks before the Meeting.
- The dedicated poster session takes place on Wed 15 May 2024 from 5 - 7pm ACST and all authors must be at their poster during the entirety of this session.
- Authors are responsible for removing their posters from the poster area by **9.30am ACST**, **on Thu 16** May 2024.
- All uncollected posters will be destroyed. The organisers accept no responsibility for damage to or loss of posters.

HINTS FOR POSTER DEVELOPMENT

The poster should be self-explanatory and the Presenting Author can supplement and discuss queries raised by viewers. The poster should provide a clear and concise message for viewers.

- PLAN. Allow yourself time to plan the poster to focus attention on a few key points and presenting data/images/figures to achieve clarity and simplicity. Use colour where appropriate to highlight or clarify content.
- ROUGH LAYOUT. Develop an initial layout sketch in proportion to the final poster size and work out positions for graphs and tables and assess proportions and balance. Figures and tables should cover slightly more than 50% of the poster area. The poster should be understandable without oral explanation.
- TYPOGRAPHY. Avoid abbreviations, acronyms, and jargon. Use a consistent font style and a large font size. Ensure all text, including that used in tables, figures and diagrams is readable from 1 - 1.5 metres away.
- SIMPLICITY. Do not overload or over crowd the poster. Ensure the message of the poster is clear.

KEY DATES FOR POSTER PRESENTERS	Abstract Submission Deadline:	Mon 1 Apr 2024
	Abstract Notification:	Tue 9 Apr 2024
	Date to Withdraw:	Fri 12 Apr 2024
	Author Registration Deadline:	Fri 19 Apr 2024
	Meeting Dates:	Wed 15 - Fri 17 May 2024

PUBLICATION OF PRESENTATIONS:

JOIN THE ACMM 2024 MAILING LIST	SOCIAL MEDIA	EVENT ORGANISERS
To join the mailing list and be kept up to date with information on the ACMM2024 Meeting please email pcmt@sahmri.com and write "**Mailing List**" in the subject line.	Follow the ACMM2024 on social media to get the latest updates: https://twitter.com/acmm202446519 Join the conversation with **#ACMM2024**	The event organisers can be contacted at pcmt@sahmri.com