



Job Description

POSITION TITLE: Coolamon Navigator (Project Manager)
LOCATION: Predominately at Women's and Children's Hospital
REPORTS TO: ICARE Program Manager(s)
DEPARTMENT: Aboriginal Communities and Families Health Research Alliance
SAHMRI Women and Kids

PURPOSE AND SCOPE OF THE POSITION

The Coolamon Navigator will provide a professional level of research support to the Coolamon Wraparound Care Program, (as part of the ICARE Program) and research activities of the Aboriginal Families and Communities Health Research Alliance priority projects (ACRA). The position requires a dynamic, and well organised person with good project management communication and research skills to work as a member of a multi-disciplinary team to support the effective implementation of a five-year NHMRC Grant (ICARE). ICARE aims to improve Aboriginal and Torres Strait Islander health and wellbeing during pregnancy, birth, and the early years. The research aims to empower Aboriginal and Torres Strait Islander women and their families in South Australia through the Coolamon Wraparound Care Program to access the care they need after identifying their concerns via the *Baby Coming You Ready* program which supports women in the antenatal period as an integral component to achieve the specific aims of the grant.

This position will be based at SAHMRI Women and Kids with potential travel to multiple maternity hospital sites (Women's and Children's Hospital, Lyell McEwin Hospital, Flinders Hospital /Noarlunga Hospital).

KEY RESPONSIBILITIES

The specific duties include:

- Research support to the ICARE project and any ongoing research activities within the ACRA team
- Facilitate the use of the Coolamon Wraparound support for women of Aboriginal babies through strategies that respond to each woman's, child's, partner's, and families' needs as identified through *Baby Coming You Ready* program (or other enrolment pathways)
- Create and maintain relationships with key stakeholders and service providers that may be providing support or services for the Coolamon Wraparound Care model.
- Negotiate with clinical and managerial staff and stakeholders to identify and seek solutions for the implementation of Coolamon in the South Australian sites.
- Supervise SA Coolamon Research Assistants to ensure smooth implementation of the Coolamon program.
- Maintain good working relationships with study participants, the research team, medical staff, and other external stakeholders, within hospital and community settings.
- Work with study investigators to provide expertise regarding maternal/child health matters to support study objectives.
- Support the mentorship, training, professional development and/or supervision of trainees, undergraduate, post graduate research students, peers and senior program leads as applicable.

- Take reasonable care to protect own health, safety and welfare at work and avoid affecting the health and safety of any other person at work.
- Participate in the implementation of the Institute's Work, Health and Safety Management System and related laws, regulations, and guidelines.
- Ensure that duties are performed in keeping with the principles outlined in SAHMRI's Vision, Mission and Values and the **Code of Conduct Policy**.

SPECIAL REQUIREMENTS

- Some out of hours' work may be required.
- DCSI Working with Children Check employment screening and Police checks may be required.
- Primarily located at SAHMRI Women and Kids. There may be some work at other maternity hospital sites as directed. Some travel is required amongst locations and the community.
- All employees are required to be immunised in accordance with the requirements of the Hospital in which they are working or be willing to be vaccinated at the cost of the Institute.



Person Specification

QUALIFICATIONS

Extensive experience in Aboriginal and Torres Strait Islander Health/ Health Research, specifically maternal and child health. A degree in health sciences, nursing, psychology, or allied health is preferable.

EXPERIENCE, KNOWLEDGE AND SKILLS

- Experience working with Aboriginal people and research projects.
- Exhibit a caring, empathetic, and positive attitude.
- A 'can do' attitude, friendly and motivated team member.
- Experience using computers, research digital tools and databases.
- Meticulous attention to detail.
- Ability to work within a team environment whilst setting personal targets to achieve required results.
- Excellent organisational skills, with ability to manage time and priorities effectively, use initiative and meet deadlines.
- Experience communicating with a broad network of health and other support professionals and academic staff to foster and maintain a productive and collaborative working environment.
- Support SAHMRI's commitment to reconciliation and acknowledge the importance of working in partnership with Aboriginal and Torres Strait Islander People
- Able to demonstrate the following SAHMRI Values and Culture:
 - **Excellence** – Bold, Driven, Dynamic
 - **Innovation** – Persistent and Focused
 - **Courage** – Collaborative and Enabling
 - **Integrity** – Embrace Diversity, Demand Equity
 - **Teamwork** – Friendly, Fast, Flexible, Fun

LICENCES

- Current Driver's Licence