



Position Description

POSITION TITLE: Research Fellow (Human Milk)
LOCATION: SAHMRI Women and Kids (SWK) sites
REPORTS TO: Theme Leader, SAHMRI Women and Kids (SWK)
DEPARTMENT: SAHMRI Women and Kids (SWK)

PURPOSE AND SCOPE OF THE POSITION

The Research Fellow will assist the Theme Leader, SAHMRI Women and Kids to deliver the objectives of the Centre of Research Excellence (CRE) in 'Optimising human milk nutrition to improve the long-term health of preterm infants.'

This will involve providing academic and project management support to advance the CRE research activities. The role will work closely with other CRE, SW&Ks and SAHMRI staff and interact with external stakeholders including study participants, consumers, health professionals, industry/industry bodies, internal and external investigators, study researchers and clinical staff.

KEY RESPONSIBILITIES

The specific duties include:

Academic & Project Support

- Lead and/or contribute to manuscripts aligned with the priorities of the Centre of Research Excellence (CRE) in 'Optimising human milk nutrition to improve the long-term health of preterm infants', including preparation, conceptual development, writing, critical revision, formatting, referencing, submission, and responding to reviewer and co-author feedback.
- Lead and/or contribute to the preparation of high-quality research outputs, including conference abstracts, reports, and presentations.
- Represent the CRE and the SW&Ks Theme through presentations and engagement at internal and external meetings, conferences, and events.
- Lead and/or contribute to the development and submission of competitive grant applications, including fellowships.
- Lead and/or contribute to the formal and/or informal supervision of research students, volunteers, internships and placements.
- Maintain regular, effective communication and build productive relationships with a broad network of stakeholders, including investigators, researchers, health professionals, clinical staff, consumers, and participants.
- Work closely with the Theme leader and CRE program manager to contribute to research team operations, including resource planning, documentation, and budgeting.
- Work closely with research support staff to project manage studies aligned to the CRE.



Communication & Engagement

- Develop and maintain key relationships with internal and external stakeholders, including health professional and consumers
- Produce documentation, including reports, newsletters, promotional material, pamphlets, brochures and other documents as required
- Communicate complex information, orally, in writing and electronically
- Communicate material of a specialist or highly technical nature
- Help write or support other authors to produce written communications for publication, grant submissions etc.

Other

- Undertake general administrative tasks related to CRE activities and related human milk research
- Support Theme leader, including arranging meetings as required
- Proactively support a culture of innovation and excellence that ensures delivery of specific outcomes through a shared sense of purpose with the rest of the team
- Liaise with other SAHMRI and non SAHMRI resources to achieve CRE objectives
- Participate in special projects to continuously improve processes, tools, systems and organisation.
- Take reasonable care to protect own health, safety and welfare at work and avoid affecting the health and safety of any other person at work.
- Participate in the implementation of the Institute's Work, Health and Safety Management System and related laws, regulations and guidelines.
- Ensure that duties are performed in keeping with the principles outlined in SAHMRI's Vision, Mission and Values and the **Code of Conduct Policy**.

SPECIAL REQUIREMENTS

- Some out of hours work may be required.
- Some interstate travel may be required.
- DCSI Employment Screening and Police Checks may be required.
- SAHMRI is required to implement the [Addressing vaccine preventable disease: Occupational assessment, screening and vaccination policy](#) for SAHMRI employees carrying out work in any SA Health Facility.
 - Immunisation Risk for this position is - Category A (direct contact with patients)



Person Specification

QUALIFICATIONS

- PhD (conferred or awarded) in health or medical sciences, allied health, public health or a related field.

EXPERIENCE, KNOWLEDGE AND SKILLS

- Demonstrated academic writing ability, including first-author publications, with capacity to lead and deliver high-quality research outputs under tight deadlines.
- Ability to contribute to the intellectual direction of a research program, including identifying opportunities for analysis, publication, and future research questions.
- Ability to provide formal and informal leadership across complex projects and willingness to contribute to the supervision and mentoring of students.
- Strong critical thinking, analytical, and problem-solving skills.
- Proficient in Microsoft Office (Word, PowerPoint) and EndNote for manuscript preparation and presentations.
- Experience leading or coordinating clinical or health research projects and/or teams, with the ability to support team members to meet milestones.
- Proven experience conducting clinical or public health research, ideally involving women, children, and/or infants.
- Demonstrated skills in project management including project planning and execution, monitoring and reporting, achieving milestones and managing relationships.
- Excellent organisational and time management skills, with the ability to manage competing deadlines and allocate resources effectively.
- Experience in preparing and submitting ethics and governance applications.
- Excellent interpersonal and communication skills, including the ability to build and maintain productive relationships with diverse stakeholders (e.g. health professionals, consumers).
- Confident in developing professional documentation and delivering clear written and verbal presentations.
- Knowledge of the Australian health and hospital systems and experience working in a clinical environment, with a strong understanding of confidentiality and privacy requirements.
- Familiarity with Good Clinical Practice (GCP) principles.
- Ability to demonstrate flexibility and adaptability in the workplace, including the ability to deal with emerging issues in a timely manner.
- Ability to work independently, seeking support when necessary to complete the task.
- Skilled at oral, written and electronic communication
- Ability to write clear, succinct and accurate reports.
- Sound time-management skills
- High level of attention to detail
- Support SAHMRI's commitment to reconciliation and acknowledge the importance of working in partnership with Aboriginal and Torres Strait Islander People
- Able to demonstrate the following SAHMRI Values and Culture:



- Support SAHMRI's commitment to reconciliation and acknowledge the importance of working in partnership with Aboriginal and Torres Strait Islander People
- Able to demonstrate the following SAHMRI Values and Culture:
 - **Excellence** – Bold, Driven, Dynamic
 - **Innovation** – Persistent and Focused
 - **Courage** – Collaborative and Enabling
 - **Integrity** – Embrace Diversity, Demand Equity
 - **Teamwork** – Friendly, Fast, Flexible, Fun